

GOLF CART DRIVERS

Role

Drive less-mobile guests to locations on campus (with priority for VIP guests.)

Please note: Must be up to date on Golf Cart training and hold a valid driver's license

Suggestion: Bring sunblock and a water bottle

Location

- Courtyard – outside Administration Building
- Outside Gymnasium – upper and lower levels

Responsibilities

- Before Convocation
 - Attend volunteer meeting on June 1
 - Attend rehearsal on June 3
- During Convocation
 - Check in with the Volunteer Coordinator in the Hangar (Studio 1), **60 minutes prior** to ceremony and pick up lanyard.
 - The Volunteer Coordinator will also give you a list with the names and times for VIP guests who will need this service.
 - Pick up golf cart outside Admin Building by Security. Golf Carts can hold 6 people including the driver.
 - Meet other golf cart drivers to determine which drivers will patrol which areas of campus for guests who require assistance.
 - Kindly ask guests not to bring balloon bouquets or other items that may block the view of other guests. If they wish to bring a stroller, kindly ask them to leave it in the car or let them know they can stand on the upper level of the gym to watch the ceremony with the stroller.
 - During the ceremony, park the golf cart alongside the exterior of the Hangar.
 - After the ceremony ends, pick up VIP guests and return to their vehicles/courtyard.
 - Assist other guests when able.
 - Return lanyard to Volunteer Coordinator.
- After Convocation
 - Attend recognition event
 - Give comments and recommendations to Volunteer Coordinator

Time Commitment: 3 hours per shift