

## STUDENT MARSHALS

---

### Role

Help the Head Marshal organize and lead the Student Procession into the gym, during the ceremony and back to the courtyard afterwards.

### Locations

- Hangar (Studio 1), Gymnasium – check in with Volunteer Coordinator first and then Head Marshal
- Fipke Atrium – to line up processions
- Gymnasium – during the ceremonies

### Responsibilities

- Before Convocation
  - Attend volunteer meeting on June 1
  - Attend rehearsal on June 3
- During Convocation
  - Check in with the Volunteer Coordinator in the Hangar (Studio 1), **45 minutes prior** to ceremony and pick up gown, lanyard and stole
  - Supervise Student procession
  - Ensure student participants are in line in correct order
  - Help lead Student procession into the gym
  - Help manage flow of students onto the stage from their seats on the floor during the ceremony
  - Help lead Student Procession back to the courtyard
  - Return gown, lanyard and stole to Volunteer Coordinator
- After Convocation
  - Attend recognition event
  - Give comments and recommendations to Head Marshal

**Time Commitment:** 2.5 hours per shift