

Gown and Hood Pinner

Role

Assist graduates with pinning their hoods to their gowns

Location(s)

- Fipke Centre for Innovative Research – 2nd floor foyer

Responsibilities and Information

- Before Convocation
 - Attend volunteer orientation meeting
- Day of Convocation
 - Check in with *alumni UBC* Volunteer Coordinator in the Alumni Volunteer room at designated check in time (provided prior to Convocation via email)
 - Hood placement and pinning instructions will be provided prior to start of volunteer shift
 - Proceed with lead pinner to the 2nd floor foyer of the Fipke Centre
 - Graduates will put the gowns on themselves and then come to you to for the hood to be placed and pinned
 - Ensure the hood is right side up, pin hood to lay flat along the seam of the gown with pins as hidden as possible
 - During the pinning process, chat with graduates and remind them to stop by the alumni tent after the ceremony to get some treats and learn about their new alumni support team!
 - Once a graduate's hood is pinned, direct them downstairs to the first floor of Fipke Centre to join the procession order
 - Once your shift is complete, you are welcome to return to the *alumni UBC* volunteer room for refreshments

Time Commitment: 1.5 hours per shift